

TOVIL PARISH COUNCIL

YMCA Community Centre, Barfreton Close, Tovil, Maidstone,
Kent, ME15 6FG



I give you notice that the Meeting of the Human Resources Committee of Tovil Parish Council will be held on Monday 29th April 2024 7pm, at the YMCA Community Centre in the meeting room one.

Members of the public are invited to attend the meeting however there will be no public forum¹.

All members of the Committee are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

Nicola Ideson – Parish Clerk

24th April 2024

A small, rectangular box containing a handwritten signature in cursive script, which appears to read 'Nicola Ideson'.

BUSINESS TO BE TRANSACTED

- HC 24/61 **To agree a minute taker** – In the absence of the Clerk to nominate a HR Committee member to take the minutes.
- HC 24/62 (a) **Apologies for absence received and confirmed by the Committee.**
(b) **Declaration of Changes to the register of interests.**
(c) **Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda.**
(d) **Requests for dispensation.**
(e) **To confirm whether anyone in attendance intends to film or record the meeting.**
- HC 24/63 **Exclusion of Public and Press** – In accordance with Section 1(2) of the Public Bodies (Admission to meetings Act 1960), the public and press be excluded from the meeting by the reason of its confidential nature.
- HC 24/64 **To clarify the role of RFO**

¹ Tovil Parish Council Public Participation Policy