

# TOVIL PARISH COUNCIL



## 18. GRANT POLICY ADOPTED: 9.5.2022 MINUTE REF: 18/22

Tovil Parish Council allocates a sum of money from the budget each year to be awarded as grants and donations. Local organisations can apply for a grant in order to assist them with projects or services that will benefit the residents of the Parish. This policy assists Councillors in awarding grants and donations as well as ensuring the process remains transparent.

In order to qualify for a grant an organisation must complete a grant application form and submit this along with a financial statement<sup>1</sup> to the Clerk. The applicant must demonstrate that any funding provided by the Council will be of benefit to the Parish and/or its inhabitants.

Grant applications will be awarded by resolution at Full Council meetings only unless powers have been delegated to a specific Committee<sup>2</sup>. The dates of the Full Council meetings can be found on the website or noticeboards. ~~The Council will request that a member of the organisation attends the meeting so questions that arise from the discussion can be addressed.~~ The awarding of a grant or donation is dependent on the availability of funds and suitability of the application, applications from individuals cannot be considered. Tovil Parish Council will not approve applications that will result in recurring expenditure. If a resolution is made in favour of the application then the grant is made bank transfer in a single payment. The Council may request feedback on how the grant or donation was used.

Further information regarding grant funding can be obtained by contacting the Clerk on 01622675628 and [clerk@tovilparishcouncil.co.uk](mailto:clerk@tovilparishcouncil.co.uk).

Amended 12<sup>th</sup> February 2024

MIN FC24/37

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<sup>1</sup> The Local Government Act 1972 s137A

<sup>2</sup> The Local Government Act 1972 s101